

RIVER DELTA FIRE DISTRICT – BOARD OF DIRECTORS

LES WOLFSON · JOE DEAK · KENNETH (SKIP) VANDEVENTER

REGULAR MEETING MINUTES

NOVEMBER 14, 2023 AT 10:00 AM

RIVER DELTA FIRE DISTRICT, FIRE STATION 94 – 16969 JACKSON SLOUGH ROAD ISLETON, CA

1. **Call to Order – Roll Call – Pledge of Allegiance**

Meeting called to order at 10:05 am

Present – Les Wolfson, Skip Vandeventer, Joe Deak, Assistant Chief Larry Gardiner, Suzanne Daggert – District Treasurer/Secretary; Gay Giles

Absent – Chief Paul Cutino

2. **Adoption of the Agenda** – The agenda was approved on a motion made by Les, seconded by Joe. Motion passed unanimously.

3. **Public Comment** None

4. **Chief's Report – Chief Cutino**

Generator has been ordered and is expected to be delivered on Friday.

Apparatus

The engine from Calaveras Consolidated was picked up about 5 days ago. The engine will be detailed, and the decals updated.

Engine 94 recently participated in a parade and the new type 5 engine participated in an event.

Staff

Chief Cutino and Assistant Chief Gardiner are both back from vacation. Montezuma provided great coverage while they were gone. Chief Cutino also advised that he has applied for the vacant fire chief for the City of Rio Vista. Should he be hired, he feels that he could be chief for both departments and is hopeful that serving in both roles would allow the two departments to work together better.

The department recently assisted Rio Vista with a hazmat call. A tanker was involved in an accident and gasoline was spilling on scene.

Grants

Suzanne advised that Pat Hume's office was able to get approval to have the funds advanced even if equipment was purchased with debt for the Walnut Grove Fire District. She will reach out to confirm that this process will also apply for the District.

5. Action Items (New Business)

5.1 Approval of Minutes October 17, 2023 – Skip moved that the minutes be approved. Les seconded. Motion passed unanimously.

5.2 Treasurer’s Report – Joe moved that the treasurer’s report be accepted. Skip seconded. Motion passed unanimously.

The board discussed internal controls for CalCard use. The credit limit for the directors was reduced from \$60,000 to \$20,000. The credit limit for Assistant Chief Gardiner was increased from \$500 to \$2,000. The credit limit for Christopher McPeak was increased from \$500 to \$5,000. The credit limit for Suzanne was increased from \$500 to \$30,000. The reason for this large increase was to allow her to pay as many of the vendor invoices as possible with the credit card given that the County has not been able to pay vendors in a timely manner.

Suzanne advised that cash advances are not available on the CalCards.

6. Board Member Comments

Wolfson: The meeting went well with Pat Hume. The bank is anxiously awaiting the title. Les and Chief Cutino are working with the seller in Utah

Deak: None

Vandeventer: None

7. Action Items (Old Business)

7.1 Adoption of Stipend Program – No new updates

7.2 Mutual Aid with Delta District – No new updates

8. Reports/Presentation

8.1 Assistant Chief Gardiner’s Report: Larry asked Skip to follow up on the heater. Larry has reached out to a nearby pet sanctuary to help mitigate the stray cats that have become a problem.

The water test showed no ecoli or nitrates, but tested high for arsenic at 15 parts per million where the safe level is 10 parts per million. A charcoal filter can be installed in the well to reduce the arsenic level. A second water test will be conducted.

8.2 Building Committee: Many of the ongoing projects will be completed by the end of December.

9. Future Agenda Item Requests – Sale of excess equipment to finance building of outbay.

10. Adjournment – The meeting was adjourned at 11:37 am on a motion made by Les and seconded by Joe.