



**RIVER DELTA FIRE DISTRICT - BOARD OF DIRECTORS  
LAMONTE "MONTY" EVERT · LES WOLFSON · JOE DEAK  
REGULAR MEETING MINUTES  
MAY 14, 2019 AT 10:00 AM**

**RIVER DELTA FIRE DISTRICT, FIRE STATION 94 - 16969 JACKSON SLOUGH ROAD ISLETON, CA.**

1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE : 10:00AM**
2. **ADOPTION OF THE AGENDA: MOVED (M) DEAK, SECOND (S) WOLFSON**
3. **PUBLIC COMMENT**

Members of the audience may comment on any item of interest to the public within the subject matter jurisdiction of the Fire Board and on any item specifically agendaized. With certain exceptions, the Fire Board may not discuss or take action on items that are not on the agenda. Members of the audience wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. **Please limit your comments to 3 Minutes.**

1. Patty Huysoon, expressed her concern regarding an email which was supposedly signed by the River Delta Board to her, regarding a crisis manufactured between Rio Vista and River Delta,. She was assured the River Delta Board did not send the email and would never have sent such an email. She indicated she had friends investigating the Dark Web as to its origin.
2. Debbie Stephens of Oxbow Marina who spoke regarding the July 4<sup>th</sup> parade and River Delta having a fundraiser with a Dunk Tank at the BBQ and Games. She also suggested that the firefighters have T-Shirts available for sale as a fundraiser. All suggestions will be considered.
3. Michelle Burke of Isleton spoke regarding the need for her to understand the relationship between the two departments. (Isleton and River Delta).

4. **ACTION ITEMS (NEW BUSINESS)**

- 4.1 Approval of Minutes: April 9, 2019, April 23, 2019, May 7, 2019 : (M) Wolfson , (S) Deak
- 4.2 Administrator's Report-
  - A. Payment of bills: \$57,465.30, (M) Wolfson, (S) Deak
  - B. General Financial Discussion: Discussion was held regarding the Dry Period Financing pending approval, the need for a budget for next year and adherence to it.
  - C. Stockton Bank Equipment Loan Discussion: Les and Monte will go to the bank and fill out the forms to apply for a \$40,000 loan to buy the truck that is on loan from Cal Fire. (M) Wolfson, (S) Evert

5. **ACTION ITEMS (OLD BUSINESS)**

- 5.1 Pinning Ceremony May 18, Isleton Catholic Church, Approve Contract for food pamphlets etc: Contract for food, pamphlets etc done. Everything is in place for the ceremony which will be held at the Catholic Church in Isleton. There should be 120 to 130 people attending. The cost for the church is \$300 plus food, programs, pins and misc items. (M) Evert, (S) Deak
- 5.2 By-Laws Revision: Evert suggested the revised By-Laws be moved to be approved next month

6. **REPORTS / PRESENTATIONS**

- 6.1 Chief's Report: Chief Cutino: A Policies and Procedures draft is coming in the next month.  
Two new Chiefs are being brought in by Chief Cutino.  
There will be 4 to 8 staff additions, which will bring staffing up to 40.

Chief Cutino is proposing a performance based budget to be completed by June 30.  
Alameda Fire is donating a 14 foot rescue boat.

Deputy Chief Garza discussed Delta Loop Business Association's donation of \$2,000 and the donation of a slip at Willow Berm in which to keep the boat. He discussed the Memorial Day Weekend activities including having 12 rescuers on the water for the Delta Blitz on May 26.

6.2 Assistant Chief's report: Chief Gardiner - Absent

6.3 Building Committee: Chairman Evert discussed the cost to screen the building due to the amount of files and the heat of the grape harvest. Member Wolfson asked how much to just do the front and the back slider \$519 and the security door on the outbay would be \$450. (M) Wolfson (S) Deak to screen front and slider for \$519

7. **FUTURE AGENDA ITEM REQUESTS / BOARD MEMBER COMMENTS** : None

8. **ADJOURNMENT: 11:32 AM**

---



**RIVER DELTA FIRE DISTRICT - BOARD OF DIRECTORS  
LAMONTE "MONTY" EVERT · LES WOLFSON · JOE DEAK  
REGULAR MEETING MINUTES**

**JUNE 11, 2019 AT 10:00 AM**

**RIVER DELTA FIRE DISTRICT, FIRE STATION 94 - 16969 JACKSON SLOUGH ROAD ISLETON, CA.**

1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE** 10:00AM,
2. **ADOPTION OF THE AGENDA** Move (M) Wolfson, Second (S) Deak
3. **PUBLIC COMMENT** None  
Members of the audience may comment on any item of interest to the public within the subject matter jurisdiction of the Fire Board and on any item specifically agendaized. With certain exceptions, the Fire Board may not discuss or take action on items that are not on the agenda. Members of the audience wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. **Please limit your comments to 3 Minutes.**
4. **ACTION ITEMS (NEW BUSINESS)**
  - 4.1 Approval of Minutes: May 14, 2019,: M Deak, S Evert
  - 4.2 Administrator's Report-
    - A. Payment of bills: \$25,642.60 M Wolfson, S Evert
    - B. General Financial Discussion: General Discussion of next year's budget was held and indications were that it would be a real tight budget, but after paying off the election costs from the county, and a debt, the following year will allow the district to begin enhancements and upgrades to the station building and grounds.
    - C. Giles Contract : Contract extended indefinitely. M Wolfson, S Evert
    - D. Revenues-Training Timing/Charges: Motion was made to move item 6.1 up to include it in this item. M Wolfson, S Evert
      - a) Chief Cutino discussed the need to increase the roster too 40 people while they are currently at approximately 26 with as many as 4 expected to obtain jobs and leave shortly. He felt that the training center should be scaled back until the staff is up to 40 and that they should concentrate on simple training. Staff generally stay about 3 years before finding permanent positions. Staff morale is down due to there being too many changes at once.
      - b) There are needs that are currently unmet including the NFRS system for Fire/EMS Records Management at \$,3859, and Battalion Chief Turn out suits two (2) at a cost of \$3,600 each. It was also concluded that C. McPeak should be hired at a cost of \$4,000 per month and Chief Cutino would give up his \$1,00 stipend per month to enable a more permanent staffing. starting in the month of June. M Wolfson, S Deak.
  - 4.3 Telephone Charges: Discussion was held and it was decided that Director Wolfson and Chief Cutino would research a less costly and more reliable system.
5. **ACTION ITEMS (OLD BUSINESS)**
  - 5.1 By-Laws Revision: Discussion was held to accept the revisions M Evert S Wolfson
  - 5.2 Screens, Air Conditioning Unit: Discussion was held that since the addition of the vineyard across the street that flies are much heavier requiring better screens on the windows and doors. They will be replaced or added at an approximate \$500 cost. M Wolfson S Evert, It was also decided that

there really need to be wall units of air conditioning in the two offices so people can work in them in the afternoon. Director Wolfson volunteered to obtain and install them cost unknown at this time. M Evert, S Deak

**6. REPORTS / PRESENTATIONS**

- 6.1 Chief's Report: Chief Cutino: Moved to be included in 4.2 D. Chief Cutino provided a Fleet Management and Replacement plan, and provided a Policies and Procedures plan for firefighters. He also said the MRS with Woodbridge will be prepared for approval. He is also revising the Service Fee Charges Ordinances and will revise the patient care report.
- 6.2 Assistant Chief's report: Chief Gardiner Excused at 10:25. No report
- 6.3 Building Committee: Will be on hold until Fiscal year 2021 when the budget will have money for building additions.

**7. FUTURE AGENDA ITEM REQUESTS / BOARD MEMBER COMMENTS**

Approval for contract to hire same company to get the Special Taxes added to the tax rolls in August  
Director Deak reported that the Annual B&W Party on August 10 will be a Fire Fighters Fundraiser. He is looking for raffle prize donations. No other reports.

**8. ADJOURNMENT: 11:53AM**

---



**RIVER DELTA FIRE DISTRICT - BOARD OF DIRECTORS  
LAMONTE "MONTY" EVERT · LES WOLFSON · JOE DEAK  
REGULAR MEETING MINUTES**

**JULY 9, 2019 AT 10:00 AM**

**RIVER DELTA FIRE DISTRICT, FIRE STATION 94 - 16969 JACKSON SLOUGH ROAD ISLETON, CA**

- 
1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE 10AM**
  2. **ADOPTION OF THE AGENDA :** Move (M) Wolfson, Second (S) Deak
  3. **PUBLIC COMMENT**  
NONE
  4. **ACTION ITEMS (NEW BUSINESS)**
    - 4.1 Approval of Minutes: June 11, 2019: M Wolfson, S Deak
    - 4.2 Adopt 2019/20 Budget Resolution 2019-101 M Wolfson, S Deak
    - 4.3 Administrator's Report
      - A. Payment of bills \$9,616.67, M Wolfson, S Deak
      - B. General Financial Discussion: Discussion was held on the financial status of the District and how all debt except for Bank notes will be paid off by the end of FY 2019/20. For the Next Fiscal year, there will be a concerted effort to set aside funds for emergencies in the Fund Balance. The exact amount was not determined at this time.
      - C. Contract for Special Assessments: Contract was approved for Capital PFG in the amount of \$2,500 to process and provide the County with the tax amounts to be placed on the annual tax bills which are due to be mailed in November to the residents of the District. M Evert, S Deak
    - 4.4 Telephone Companies: No work has been done, Director Wolfson and Chief Cutino will investigate options and return with a report.
  5. **ACTION ITEMS (OLD BUSINESS)**
    - 5.1 MRA agreement with Woodbridge: The MRA still needs to be signed to move forward. Motion to adopt the MRA was made: M Evert, S Deak
  6. **REPORTS / PRESENTATIONS**
    - 6.1 Chief's Report: Chief Cutino : MRA was received by the Chief but was unacceptable as it was too favorable to Rio Vista. District will not participate. The goal is to get the company up to 40 personnel and the Chief is working on it. Several new recruits are starting in

the next month, but replacements about equal the number leaving for jobs. At the end of the year, there will be a new graduating class and he expects to obtain several of the new graduates. Discussion was held regarding the 1997 Ordinance for the recovery of costs from services provided to people from out of the area . Chief Cutino updated the Ordinance and it was decided to hold a special meeting on July 11, 2019 at 10am. M Evert, S Wolfson

The Chief also wants to adopt the California Fire Code and has prepared a schedule of maintenance for the engines and equipment that will be followed.

6.2 Assistant Chief's report: Chief Gardiner: Chief Gardner reported that Red Cards do not have to be held to go out of the county.

6.3 Building Committee: Nothing to report

**7. FUTURE AGENDA ITEM REQUESTS / BOARD MEMBER COMMENTS:**

**Evert:** Inquired regarding ID cards. They were made by Chief Armstrong of Rio Vista. Machine to do so is not very expensive.

**Deak:** Fund raiser/BBQ for District will be held August 10, He needs raffle donations

**Wolfson:** Nothing to report

**8. ADJOURNMENT: 11:52AM**

---

CERTIFICATION OF POSTING – I, Gay A. Giles, Administrator, for the River Delta Fire District, declare that the foregoing agenda for the July 9, 2019, Regular Meeting of the River Delta Fire District Board of Directors was posted and available for review on July 6, 2019 at Fire Station 94, 16969 Jackson Sough Road, Isleton, CA., in accordance with Government Code §54954.2(a).

\_\_\_\_\_ Gay A. Giles, Administrator



**RIVER DELTA FIRE DISTRICT - BOARD OF DIRECTORS  
LAMONTE "MONTY" EVERT · LES WOLFSON · JOE DEAK  
SPECIAL MEETING MINUTES**

**JULY 11, 2019 AT: 9:00 AM**

**RIVER DELTA FIRE DISTRICT, FIRE STATION 94 - 16969 JACKSON SLOUGH ROAD ISLETON, CA.**

---

**1. PUBLIC COMMENT**

Members of the audience may comment on any item of interest to the public within the subject matter jurisdiction of the Fire Board and on any item specifically agendized. With certain exceptions, the Fire Board may not discuss or take action on items that are not on the agenda. Members of the audience wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. **Please limit your comments to 3 Minutes.**

**2. ACTION ITEMS**

2.1 Discussion and approval for Ordinance 2020-1 – Schedule of Fees for the Recovery of Fire Protection, Hazardous Materials, Emergency Response Medical and Rescue Costs

2.2 Approval of Contract appointing Fire Recovery USA, LLC, to monitor and collect fees from Ordinance 2020-1

**3. ADJOURNMENT**

---

CERTIFICATION OF POSTING – I, Gay A. Giles, Administrator, for the River Delta Fire District, declare that the foregoing agenda for the JULY 11 2019, Special Meeting of the River Delta Fire District Board of Directors was posted and available for review on JULY 9, 2019, at Fire Station 94, 16969 Jackson Sough Road, Isleton, CA., in accordance with Government Code §54954.2(a).

\_\_\_\_\_ Gay A. Giles, Administrator



**RIVER DELTA FIRE DISTRICT - BOARD OF DIRECTORS  
LAMONTE "MONTY" EVERT · LES WOLFSON · JOE DEAK  
REGULAR MEETING MINUTES**

**AUGUST 6, 2019 AT 10:00 AM**

**RIVER DELTA FIRE DISTRICT, FIRE STATION 94 - 16969 JACKSON SLOUGH ROAD ISLETON, CA**

**DRAFT**

1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE** 10AM
  2. **ADOPTION OF THE AGENDA** MOVED(M) WOLFSON, SECOND (S) DEAK
  3. **PUBLIC COMMENT** None  
Members of the audience may comment on any item of interest to the public within the subject matter jurisdiction of the Fire Board and on any item specifically agendaized. With certain exceptions, the Fire Board may not discuss or take action on items that are not on the agenda. Members of the audience wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. **Please limit your comments to 3 Minutes.**
  4. **BOARD MEMBER COMMENTS**  
Evert: Discussed all the changes the District has gone through to refresh every body's memories.  
Deak: Discussed firefighters fundraiser  
Wolfson, Nothing to report
  5. **CHIEF'S REPORT:** Introduced new Deputy Chief Hugh Henderson. Radios have been installed on the newest fire truck, Annual schedules maintenances have begun and will continue, Training class was held – Engine Boss training. There is a new MRA proposed by Rio Vista Fire, Chief indicates it is not good for the District but the old one has been cancelled so we are working under the State Mutual Aid Agreement. The Emergency Reporting system is now in place, and the District should gain further volunteers by the end of December.
  6. **ACTION ITEMS (NEW BUSINESS)**
    - 6.1 Approval of Minutes: July 9, 2019, and July 11, 2019 M Evert, S Wolfson
    - 6.3 Administrator's Report
      - A. Payment of bills: \$9223.40, M Evert, S Deak
      - B. General Financial Discussion: Discussion was held regarding Internet service, Chief Cutino to investigate.
  7. **ACTION ITEMS (OLD BUSINESS)**
    - 7.1 None
  8. **REPORTS / PRESENTATIONS**
    - 8.1 Assistant Chief's report: Chief Gardiner: None
    - 8.2 Building Committee: Director Wolfson will look into an additional air conditioning unit
  9. **FUTURE AGENDA ITEM REQUESTS:** Approval of Resolution for Special Taxes for FY 19/20.
  10. **ADJOURNMENT:** 11:40AM, M DEAK, S EVERT
-





**RIVER DELTA FIRE DISTRICT - BOARD OF DIRECTORS**  
**LAMONTE "MONTY" EVERT · LES WOLFSON · JOE DEAK**  
**REGULAR MEETING MINUTES**

**SEPTEMBER 5, 2019 AT 10:00 AM**

**RIVER DELTA FIRE DISTRICT, FIRE STATION 94 - 16969 JACKSON SLOUGH ROAD ISLETON, CA**

1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE:** ALL BOARD MEMBERS, CHIEF CUTINO, PRESENT
2. **ADOPTION OF THE AGENDA - M (MOVE) WOLFSON, S (SECOND) DEAK**
3. **PUBLIC COMMENT**  
Members of the audience may comment on any item of interest to the public within the subject matter jurisdiction of the Fire Board and on any item specifically agendized. With certain exceptions, the Fire Board may not discuss or take action on items that are not on the agenda. Members of the audience wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. **Please limit your comments to 3 Minutes.** None
4. **BOARD MEMBER COMMENTS**
  - 4.1 Evert: Discussed that 6 years have been spent planning to remodel the kitchen, Phase 1, Refer cabinet and over Laundry cabinets. Phase 2, Sink area, Phase 3 Counter tops, Now postponed.
  - 4.2 Deak: 2nd Annual Fundraiser for Friends of River Delta Firefighters raised \$5,800.
  - 4.3 Wolfson: Nothing to report
5. **CHIEF'S REPORT: Chief Cutino:** The Engine is serviced and ready for pickup. New Controls have been placed on Gas aCards to prevent theft, he will receive an automatic email with vehicle and mileage. Tessei has sent letter regarding the write off of the fraudulent charges. Staffing: Expected hires are to come from December graduates of the fire program. Wild Land Web Gear was donated from Suisun Fire and we are awaiting the arrival of BC's. Hugh Henderson took care of the station while Chief Cutino was away. Mutual Aid agreement was finalized.
6. **ACTION ITEMS (NEW BUSINESS)**
  - 6.1 Approval of Minutes: August 6, 2019: M- Deak, S - Wolfson
  - 6.2 Administrator's Report
    - A. Payment of Claims: \$11,503.36, M- Evert, S- Deak
    - B. Approval of Levy and Collection of Special Taxes, Resolution 2020-102, M- Deak, S-Wolfson
    - C. Approval of Final FY 19/20 Budget, Resolution 2020-103, M- Wolfson, S- Deak
    - D. General Financial Discussion: Funds will still be tight until the County Loan and the Election invoice are fully paid in January.
7. **ACTION ITEMS (OLD BUSINESS)**
  - 7.1 Discussion was held regarding the old fire truck and what to do with it. As it is, sitting out in the sun it will only deteriorate. Larry Gardner volunteered to look into the replacement of the engine.
8. **REPORTS / PRESENTATIONS**
  - 8.1 Assistant Chief's report: Chief Gardiner: Discussed the County being allowed to park a water tender on the property next to the fire truck while they are working on the local roads.
  - 8.2 Building Committee – Nothing to report.
9. **FUTURE AGENDA ITEM REQUESTS**
10. **ADJOURNMENT: 11:30AM**



**RIVER DELTA FIRE DISTRICT - BOARD OF DIRECTORS**  
**LAMONTE "MONTY" EVERT · LES WOLFSON · JOE DEAK**  
**REGULAR MEETING MINUTES**  
**OCTOBER 8, 2019 AT 10:00 AM**

**RIVER DELTA FIRE DISTRICT, FIRE STATION 94 - 16969 JACKSON SLOUGH ROAD ISLETON, CA**

1. **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**  
**\_A\_ MONTY EVERT, \_X\_ LES WOLFSON, \_X\_ JOE DEAK, \_X\_ CHIEF CUTINO**

2. **ADOPTION OF THE AGENDA, M (MOVE) DEAK, S (SECOND) WOLFSON**

3. **PUBLIC COMMENT**

Members of the audience may comment on any item of interest to the public within the subject matter jurisdiction of the Fire Board and on any item specifically agendized. With certain exceptions, the Fire Board may not discuss or take action on items that are not on the agenda. Members of the audience wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. **Please limit your comments to 3 Minutes.**

NONE

4. **BOARD MEMBER COMMENTS:**

**Evert: Absent**

**Wolfson: Nothing**

**Deak: Nothing**

5. **CHIEF'S REPORT: Chief Cutino.** There is a leak in the valve on the Spartan, it wouldn't start but schematics are needed. Fire Academy ride alongs have been approximately 10 people, but about 2 people will be leaving so there are 8 prospects. Cost Recovery and Emergency Reporting: There is a disconnect with the state and the program. The Chief is working on a web site. The District has had calls for over the bank water rescues but they need an NDP device for rescue.

6. **ACTION ITEMS (NEW BUSINESS)**

6.1 Approval of Minutes: September 5, 2019, M- Deak, S- Wolfson

6.2 Administrator's Report

A. Payment of bills: M-Wolfson, S-Deak. \$24,546.70

B. Receipt of Auditor's Report/Management Recommendations, Report accepted and on file.

C. General Financial Discussion, Expenditures are under control and on track.

7. **ACTION ITEMS (OLD BUSINESS)**

7.1 None

8. **REPORTS / PRESENTATIONS**

8.1 Assistant Chief's report: Chief Gardiner: Still looking for a reasonable cost motor for old engine 94. The pagers are not working and 4 need to be serviced.

8.2 Building Committee: Due to the High Wind Events and loss of power from PGE, the district needs a generator. Director Wolfson will investigate cost and how to get installed.

9. **FUTURE AGENDA ITEM REQUESTS**

10. **ADJOURNMENT: M-WOLFSON , S-DEAK**