



RIVER DELTA FIRE DISTRICT

BATTALION CHIEF

Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.

DEFINITION:

This position is classified as a Supervisor and Chief Officer responsible for the supervisor of Firefighters, Engineers and Captains assigned to a Fire Apparatus and a Shift. The position of Fire Battalion Chief is unique in that it supervises staff, supports the Fire Chief in administrative projects and represents the Department at a variety of meetings. The Fire Battalion Chief can be used as District Duty Officer in the absence of another ranking Chief Officer.

DISTINGUISHING CHARACTERISTICS:

This is also mid-level supervisor and chief officer class, responsible for overseeing and directing the department's day-to-day activities; at times working assigned to an Engine. Incumbents may be assigned to Operations or Administrative work and shall report directly to the Fire Chief for the purposes of special project and Administrative work.

SUPERVISION RECEIVED/EXERCISED:

General supervision is provided by the Fire Chief. Incumbents of this class routinely exercise supervision over all staff of lower rank.

ESSENTIAL FUNCTIONS: *(include but are not limited to the following)*

Plans, coordinates and supervises activities of fire prevention, fire investigation and fire administration in support of the Fire Chief.

Conducts comprehensive background investigation on all candidates or applicants.

Assists in overall department planning, programming and administration; represents the department in meetings, conferences and public events; participates in planning, developing and implementing the department's public education and community outreach program; communicates and ensures understanding of the department's policies and procedures; assumes command of the Fire District in the absence of the Chief(s); completes special projects as assigned; participates in the development and implementation of departmental policies, procedures and standards; communicates with other communities to develop mutual aid activities; coordinates and participates in special research projects involving all aspects of the department's operations.

Monitors developments relevant to the fire service and develops recommendations to enhance

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the department's overall effectiveness and performance. Prepares and maintains a wide variety of correspondence, records, files and reports related to the activities of an assigned company, in addition to other assigned areas of responsibility.

May command single and multiple-company responses to emergency fire, medical aid, traffic accident, hazardous material, rescue or other situations and functions as the incident commander, responsible for situation assessment, tactic and strategy development and implementation, and the deployment of personnel and equipment; makes determinations regarding requests for additional personnel, equipment and resources; personally performs a wide variety of fire suppression and medical treatment tasks in emergency situations.

WORKING CONDITIONS:

The position may require performing strenuous tasks for extended periods of time, requiring lifting or carrying up to 45 pounds and over, pulling, pushing, reaching above the shoulder, crawling, kneeling, climbing and bending; making rapid transitions from rest to near exertion without warm-up periods; and working inside or outside. Incumbents perform physically demanding work wearing self-contained breathing apparatus and heavy personal protective equipment while performing firefighting tasks in hot, humid atmosphere; the incumbent may perform a variety of tasks on slippery, uneven, or hazardous surfaces, work on ladders and roofs, perform complex task during life-threatening emergencies, relying on senses of sight, hearing, smell and touch to help determine the nature of the emergency, maintain personal safety and make critical decisions in a confused, chaotic, and potentially life-threatening environment throughout the duration of the critical incident or emergency response; the incumbent may work closely with others, deal with people in trauma and risk exposure to blood-borne pathogens.

The position also requires individuals to operate a motor vehicle with lights and siren subjecting the incumbent to high noise, vibration, electrical energy, moving objects, and vehicles. The incumbent may be exposed to the elements outside, dusts, toxic chemicals, fumes, smoke and gases.

KNOWLEDGE / SKILLS / ABILITIES:

(The following are a representative sample of the minimum qualifications necessary to perform essential duties of the position)

Knowledge of:

Principles and practices of effective employee supervision, including selection, training, work evaluation and discipline; administrative practices, including planning budget needs, monitoring expenditures, and purchase and requisition processes; principles, techniques, strategy, materials and equipment used in fire suppression, investigation and prevention, rescues and related emergency responses; methods and practices of providing emergency medical response at the basic life support level; hazardous material and chemical spill response, and applicable state and federal laws, codes, ordinances and regulations; safety practices and precautions pertaining to the work.

Ability to:

Plan, organize, schedule, assign and review the work of others; analyze emergency response and operations problems, develop sound alternatives, and make effective recommendations

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and decisions under emergency circumstances; develop and conduct classroom and practical training courses and programs; render emergency medical care at the basic life support level; establish and maintain effective working relationships with those encountered in the course of the work; maintain accurate records and prepare clear and concise reports and other written materials.

Training and Experience:

A typical way of obtaining the knowledge is attendance at a local community college or university with major course work in fire science; and seven years of experience as a firefighter, three years as a supervisor; or an equivalent combination of training and experience.

Licenses, Certificates and Special Requirements:

- A valid California driver's license with Firefighter Endorsement (or) Class B-Commercial, with all the proper endorsements.
- Cardiopulmonary Resuscitation certification (CPR/AED).
- California State EMT Certified.
- California State Firefighter I.
- California State Company Officer (preferred)
- Haz-Mat FRO
- ICS 300 (ICS 400 preferred)
- Ability to be "Red-Carded" as a Strike Team Leader within 1-year of assignment
- S-215, Fire Operations in the WUI)
- PC 832 POST (preferred)

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